

SASSY LADY™

Design & Editorial

Helping you bring out the best in your content

Services

- **Document design & layout:** Arrangement of content elements (text, images, graphics) for print and digital publication, including element formatting. Page proofs will be generated for client's review.
- **Book interior design & formatting:** Creation of a new layout plus formatting for a print and/or an eBook.
- **PowerPoint presentation design:** Creation of a new PowerPoint template or revisions to an existing one, including content element formatting.
- **Manuscript clean-up & formatting:** Clean-up and preparation of text content, including correction of file conversion errors. Page design and layout are not included unless requested. Clean-up and formatting is available for these file types: Microsoft Word, Excel, PowerPoint, Publisher; Adobe InDesign, PDF (certain content only, and PDF file must be unlocked).
- **Content correlation, mapping document & log creation**

Additional Information

- **All services:** A non-refundable deposit is required to start work.
- **Sassy Lady Design & Editorial does not offer the following services:** Rights and permissions research; indexing; branding or corporate identity (including logo design); content marketing, advertising, promotion, or public relations/PR.

Need more information about these services? Contact Kendra Brown at kendra@sldesignandedit.com.